

Tuscowilla Hills Citizens Association
Board of Directors Meeting Minutes
340 Edmond Rd., Suite E Kearneysville, WV 25430
September 4, 2019

1 **Board Members in Attendance**

- 2 Bob Tansill, President
- 3 Phil Larcomb, Vice President
- 4 Gary Scott, Secretary
- 5 Tina Pegues, Treasurer
- 6 Jamie Ranalli, Director

7 **Other Attendees**

- 8 Angela Suddueth, Community Manager
- 9 See sign in sheet for others in attendance

10 **Call to Order**

- 11 Bob Tansill called the meeting to order at 5:18pm

12 **Approval of the Agenda**

- 13 On a motion by Tina, second by Gary, the board unanimously approved the agenda as written. (5/0/0)

14 **Committee Update**

- 15 None to discuss

16 **Resident / Guest Forum**

- 17 None to discuss

18 **Minutes**

- 19 Motion by Phil, second by Tina, to approve the minutes from the July 10, 2019 meeting minutes.
- 20 Motion approved unanimously. (5/0/0)

21 **Financial Report**

- 22 Financial Statements through July 31, 2019 was presented. (*see Financials tab*)

23 **Announcements**

- 24 Remaining board meetings
- 25 Annual meeting scheduled for January 13, 2020 at 7:00PM at PMP's office located at 340 Edmond Dr,
- 26 Suite E, Kearneysville, WV 25430
- 27 All regular business board meetings are scheduled for 5:00PM at PMP's office located at 340 Edmond
- 28 Dr., Suite E, Kearneysville, WV 25430, unless notified otherwise.
- 29 Next Clean-up Day is scheduled for November 23, 2019

30 **Action Items**

- 31 Waiting to hear back from CTUB regarding their decision to turn over the Postal Station located on
- 32 Tuscowilla Drive to the HOA
- 33 Tina agreed to spray the weeds that are sprouting up at the dead end of Tuscowilla Drive.
- 34 Get in touch with an excavating company regarding water issues on New Castle Dr. and Douglas Ct.

35 **Management Report**

36 Calendar of Events

37 Emergency Sheet

38 **Pending Business**

39 **New Business**

40 **Executive Session**

41 The board went into executive session at 6:30pm and came out of executive session at 6:58pm

42 **Continued Action Items** *(from executive session if necessary)*

43 **Adjournment**

44 Motion by Phil, second by Tina, to adjourn meeting at 7:00pm. Motion approved unanimously (5/0/0)

Respectfully submitted,
Angela Suddueth
Community Manager
Property Management People